



KENT RIDGE SECONDARY SCHOOL

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20 December 2023

Dear Parents/Guardians,

INFORMATION ON CO-CURRICULAR ACTIVITIES (CCA)

We welcome your child/ward to Kent Ridge Secondary School. In our school, we believe that every student matters, and we develop all our students as Leaders of Learning and Leaders of Character.

CCAs in Kent Ridge Secondary School

2. As part of character development, CCA is a key student development experience. CCA is a core component of our holistic curriculum where students discover their interests and talents, while learning important life skills. At the secondary level, CCA is compulsory; each student will participate in at least one school-based CCA.

3. Our school offers 18 CCAs and each CCA offers engaging programmes to build students' character and develop their leadership competencies. You may find out more about the CCAs offered via the URLs provided in the table below.

CCA Groups	Link
Clubs and Societies	https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/clubs-societies/
Physical Sports	https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/sports/
Uniformed Groups	https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/uniformed-groups/
Visual and Performing Arts	https://kentridgesec.moe.edu.sg/programmes/co-curricular-activities/performing-arts/

LEAPS 2.0 Framework

4. Our CCA programmes are guided by the LEAPS 2.0 framework to encourage and recognise students' holistic development in life skills, competencies and values. Students will be recognised with levels of attainment in Participation, Achievement, Leadership and Service domains. More information can be found at this link: <https://www.moe.gov.sg/education-in-sg/our-programmes/cca/leaps2-0>

5. At the end of the graduating year, students' CCA attainment can be used for admission to Junior Colleges/Polytechnics/Institute of Technical Education (JC/Poly/ITE).

Choosing A CCA

6. We recognise the importance of students participating in a CCA of their strengths, talents and interests. To help students make an informed choice on their CCA, the school is organising the following programme for them to glean more about the CCAs:

- i) CCA Fair and Q&A Session [5 January 2024 (Fri), 2.30 to 4.30pm];
- ii) CCA Trials [held on 15 January 2024 (Mon) and 18 January 2024 (Thurs), 3 – 6pm].
Your child/ward will have the opportunity to sign-up for 5 different CCA trials with at least one from each CCA group (refer to point 3). A link will be shared through Parents Gateway on 5 January 2024 (Fri). Please complete the sign-up process between **5 - 10 January 2024 (Wed)**.

CCA Allocation Exercise

7. In ensuring that there are sufficient opportunities for all students to learn and grow in the respective CCAs, the school will need to do a CCA allocation exercise. To help the school make a fair allocation, an online CCA option form will be shared through Parents Gateway on 18 January 2024 (Thurs) after your child/ward has attended the student experiences.

8. We encourage all parents/guardians to have a discussion with your child/ward on his/her experience from the CCA trials before choosing the CCA in order of preferences. Please submit this form by **24 January 2024 (Wed)**.

9. Students will receive their CCA allocation by 1 February 2024 (Thurs) and they will commence their first official CCA training session on 5 February 2024 (Mon). As your child/ward will need some time to immerse himself/herself fully into a new CCA, any appeal for change of CCA after the CCA allocation exercise will be considered on a case-by-case basis, subject to availability of school resources and validity of appeals.

Summary of Timeline

10. The timeline is summarized in the table below for your easy reference.

Date	Course of Action
5 Jan (Fri)	<ul style="list-style-type: none">Students will attend the CCA Fair and Q&A session during the Orientation Week.Parent/Guardian will receive the online Sign-Up Form for CCA Trial, through Parents Gateway.
By 10 Jan (Wed)	<ul style="list-style-type: none">Students to share their experience of the CCA Fair and Q&A session with their parent/guardian.Parent/Guardian to submit the online Sign-Up Form for CCA Trial after discussion with their child/ward.
15 Jan (Mon) 18 Jan (Thurs)	<ul style="list-style-type: none">CCA Trials. Each student will attend their selected 5 CCA trials.Students to share their experience of the CCA Trial sessions with their parent/guardian.
18 Jan (Thurs)	<ul style="list-style-type: none">Parent/Guardian will receive the online CCA e-Option Form, through Parents Gateway.
By 24 Jan (Wed)	<ul style="list-style-type: none">Parent/Guardian to submit the online CCA e-Option Form after discussion with their child/ward.
1 Feb (Thurs)	<ul style="list-style-type: none">Parent/Guardian will receive the outcome of the CCA selection.
5 Feb (Mon)	<ul style="list-style-type: none">All students to attend their 1st CCA session.

11. Should you have any queries, please contact the following officers:

Ms Jaime Lim, HOD/Aesthetics & CCA

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Mr Kevin Chow, SH/PE

Tel: 6733 1127 (ext 201) / email: chow_kok_wei_kevin@schools.gov.sg

12. We thank you for your continued support on your child/ward's development through CCA.

Yours sincerely,



Jaime Lim (Ms)
HOD/Aesthetics & CCA

cc. School Leaders